# COMPREHENSIVE ANNUAL FINANCIAL REPORT TOWNSHIP OF CONWAY LIVINGSTON COUNTY, MICHIGAN MARCH 31, 2006

# AUDITING PROCEDURES REPORT

.33400 011001 1 ;11: 2 01 10001 00 01110110	,		
Local Government Type City Township	Village	Local Government Name	County LIVING STON
A 471 Dete	Oninina Data	Date Accountant Report Submitted to State:	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

7-26-06

We affirm that:

1 We have complied with the Bulletin for the Audits of Local Units of Government in Michigan as revised.

7-13-2006

1. ***	nave con	ipiic	d with the Bulletin for the Addits of Lood, Office of Covering	om minunomg	arr 40 + 0 + 10 000.	
2. We	are certifi	ed p	public accountants registered to practice in Michigan.			
			following. "Yes" responses have been disclosed in the finants and recommendations	ncial stateme	ents, including t	he notes, or in
You mus	st check t	he a	pplicable box for each item below.			
ges	🔀 no	1.	Certain component units/funds/agencies of the local unit a	are excluded	from the financi	al statements.
yes	no	2.	There are accumulated deficits in one or more of this earnings (P.A. 275 of 1980).	unit's unre	served fund ba	llances/retained
yes	no 🔀	3.	There are instances of non-compliance with the Uniform 1968, as amended).	n Accounting	and Budgeting	Act (P.A. 2 c
yes	no	4.	The local unit has violated the conditions of either an order its requirements, or an order issued under the Emerger			pal Finance Ac
yes	no	5.	The local unit holds deposits/investments which do not c of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, a			
yes	no	6.	The local unit has been delinquent in distributing tax reverunit.	nues that we	ere collected for	another taxin
yes	no	7.	The local unit has violated the Constitutional requirement earned pension benefits (normal costs) in the current yea the overfunding credits are more than the normal cost reduring the year).	r. If the plan	is more than 10	00% funded and
yes	no	8.	The local unit uses credit cards and has not adopted an 1995 (MCL 129.241).	applicable po	olicy as required	d by P.A. 266 o
yes	no	9.	The local unit has not adopted an investment policy as re-	quired by P.A	A. 196 of 1997 (	MCL 129.95).
We hav	ve enclo	sed	the following:	Enclosed	To Be Forwarded	Not Required
The lette	er of com	men	ts and recommendations.			X
Reports	Reports on individual federal financial assistance programs (program audits).					
Single A	udit Repo	orts	(ASLGU).			+
Certified	Public Ac	cour	ntant (Firm Name)			

Certified Public Accountant (Firm Name)  TAMES M. IRELAND, P.C.			
Street Address 6920 S. CEDAR ST. SUITE #3	City LANSING	State M /	ZIP 48911-6924
Accountant Signature James M. Ju	longCPA		1

# TOWNSHIP BOARD

Dennis Kreeger - Supervisor, 4-1-05 to 9-20-05

Donna Gossett - Supervisor, 10-18-05 to 3-31-06

Chester Dietrich - Clerk

Kathy DeMarais - Treasurer

Lawrence Parsons - Trustee

Eric West - Trustee

# LIVINGSTON COUNTY, MICHIGAN

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### JAMES M. IRELAND, P.C. CERTIFIED PUBLIC ACCOUNTANT 6920 S. CEDAR ST., STE. #3, LANSING, MI 48911-6924 (517) 699-5320 ● FAX (517)699-5320

Independent Auditor's Report

Members of the Township Board Township of Conway Livingston County, Michigan

#### Board members:

We have audited the accompanying general purpose financial statements of the Township of Conway as of and for the year ended March 31, 2006, as listed in the table of contents. These general purpose financial statements are the responsibility of the township's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Township of Conway as of March 31, 2006, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Certified Public Accountant

James M. Island, P.C.

July 13, 2006

# STATEMENT OF NET ASSETS

# March 31, 2006

		Governmental Activities	
Assets			
Cash		\$	437,708
Receivables			368,146
Capital assets:			
Land	39,137		
Other capital assets, net of depreciation	627,962		
Total Capital Assets			667,099
Total Assets			1,472,953
<u>Liabilities</u>			
Deposits			1,984
Net Assets		\$	1,470,969
Net Assets			
Invested in capital assets, net of any related debt		\$	667,099
Unrestricted			803,870
Total Net Assets		\$	1,470,969

# STATEMENT OF ACTIVITIES

# For the Year Ended March 31, 2006

			Program Revenues		Net (Expense) Revenue and Changes in Net Assets	
Functions/Programs	Expenses		Charges for Services		Governmental Activities	
1 414 1010 1 1 0 5 0 110				-		1101111100
Primary government:						
Governmental activities:						
General government	\$	169,161	\$	13,401	\$	(155,760)
Public safety		15,244		-		(15,244)
Public works		261,022		212,391		(48,631)
Health and sanitation		2,427		-		(2,427)
Culture and recreation		10,076		-		(10,076)
Total governmental activities	\$	457,930	\$	225,792	\$	(232,138)
General Revenues:						
Taxes:						
Property taxes, levied for general purposes						125,420
State shared revenue						190,170
Unrestricted investment earnings						11,256
Miscellaneous						6,624
Total general revenues						333,470
Change in Net Assets						101,332
Net Assets - April 1, 2005						1,375,228
Net Assets - March 31, 2006					\$	1,476,560

# BALANCE SHEET - GOVERNMENTAL FUNDS

# March 31, 2006 and 2005

	 3/31/06		3/31/05
Assets			
Cash	\$ 437,708	\$	350,046
Receivables, net	58,479		62,888
Due from other funds	 309,667		282,267
Total Assets	805,854		695,201
<u>Liabilities</u>			
Deposits	1,984		1,984
Fund balance:			
Unreserved	 803,870		693,217
Total Liabilities and Fund Balance	\$ 805,854	_\$	695,201

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GENERAL FUND

# March 31, 2006 and 2005

		3/31/06		3/31/05
Revenues:	\$	227 011	ď	212 577
Taxes	Þ	337,811	\$	313,577
Licenses and permits		4,865		6,435
State grants		190,170		190,311
Charges for services		8,536		5,354
Miscellaneous		17,880		11,716
Total Revenues		559,262		527,393
Expenditures:				
General government		151,107		121,234
Public safety		15,244		64,365
Public works		261,022		74,362
Health and welfare		2,427		2,280
Culture and recreation		10,076		10,572
Capital outlay		3,143		128,655
Total Expenditures		443,019		401,468
Excess (Deficiency) of Revenues over Expenditures		116,243		125,925
Other Financing Sources (uses)				
Transfer from (to) other funds		59		21
Net change in fund balance		116,302		125,946
Fund Balance, April 1		693,217		542,249
Adjustment to opening balance		(5,649)		25,022
Fund Balances, March 31	\$	803,870	\$	693,217
Net change in fund balances-total governmental funds, above, for 3-31-06.			\$	116,302
Amounts reported for governmental activities in the statement of activities (Page 3) are different because:				
Governmental funds report capital outlays as expenditures. However, in the stater activities the cost of those assets is allocated over their estimated useful lives an depreciation expense. This is the amount by which depreciation (\$18,054) exce	d repoi			
capital outlay (\$3,143) in the current period.				(14,911)
			_	
Change in net assets of governmental activities, Page 3.			\$	101,391

See accompanying notes to financial statements.

# STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS

March 31, 2006

	metery st Fund	 Agency Funds		3/31/06
Assets Cash Certificates of deposit Interest receivable	\$ 3,690 2,000 1	\$ 309,667 - -	\$	313,357 2,000 1
Total Assets	 5,691	 309,667	<u> </u>	315,358
Liabilities  Due to general fund  Due to other governmental units	 -	 309,667		309,667
Total Liabilities	 	 309,667		309,667
Net Assets	\$ 5,691	\$ 309,667	\$	315,358

# STATEMENTS OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS

Year Ended March 31, 2006 and 2005

	 3/31/06	<del></del>	3/31/05
Operating Revenues Interest earned Perpetual care - lot sales	\$ 74.94 500.00	\$	30.11
Total Operating Revenues	574.94		30.11
Other Uses Transfer to general fund	 59.27		20.81
Change in net assets	515.67		9.30
Net Assets, April 1	 5,175.68		5,166.38
Net Assets, March 31	\$ 5,691.35	\$	5,175.68

### NOTES TO FINANCIAL STATEMENTS

March 31, 2006

### **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

### Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity", these financial statements present the Township of Conway and its component units. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included.

#### **Basis of Presentation**

The accounts of the government are organized and operated on the basis of funds and account groups. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

The financial activities of the Township of Conway are recorded in separate funds and account groups, categorized as follows:

#### **GOVERNMENTAL FUNDS**

#### General Fund

This fund is used to account for all financial resources except those provided for in another fund. Revenues are primarily derived from property taxes, State and Federal aid, and charges for services to provide for the administration and operation of: (1) general governmental departments, boards and commissions; (2) law enforcement; and (3) health, welfare and medical assistance. The fund includes the general operating expenditures of the local unit.

#### Proprietary Funds

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the township, or to other governments, on a cost-reimbursement basis.

#### NOTES TO FINANCIAL STATEMENTS

March 31, 2006

### <u>SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES</u> (Continued)

### **FIDUCIARY FUNDS**

#### Trust and Agency Funds

These funds account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, other governmental units and/or other funds. These include: (a) Expendable Trust Funds; (b) Nonexpendable Trust Funds ©) Pension Trust Fund; and (d) Agency Funds.

### CASH, CASH EQUIVALENTS, AND INVESTMENTS

For purposes of the statement of cash flows, demand deposits and short-term investments with a maturity date of three months or less when acquired are considered to be cash equivalents.

Investments are stated at cost.

#### **BASIS OF ACCOUNTING**

The modified accrual basis of accounting is used by all Governmental Funds, Agency Funds and Expendable Trust Funds. Revenue and other sources are recognized in the accounting period in which they become susceptible to accrual--that is when they become both measurable and available to finance expenditures of the fiscal period. Expenditures are recognized when the related liability is incurred. Modifications from the accrual basis are as follows:

- a. Property tax revenue is recognized in accordance with MCGAA Statement 3:
  - Properties are assessed and liened as of December 31 and their related property taxes are billed on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county delinquent tax rolls.
- b. Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.
- c. Normally, expenditures are not divided between years by the recording of prepaid expenses.

#### **Budgets and Budgetary Accounting:**

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. Prior to December 1, the Supervisor submits to the Board a proposed operating budget for the fiscal year commencing the following April 1. The operating budget includes proposed expenditures and the means of financing them. The budgets are adopted to the activity level

#### NOTES TO FINANCIAL STATEMENTS

March 31, 2005

### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Budgets and Budgetary Accounting (cont'd):

- 2. Public hearings are conducted at the Township hall to obtain taxpayer comments.
- 3. Prior to February 1, the budget is legally enacted through passage of a resolution.
- 4. Budgets for the governmental fund types and the expendable trust funds are adopted on a basis consistent with generally accepted accounting principles (GAAP).
- 5. Budgeted amounts are as originally adopted, or as amended by the Township Board.

#### Comparative Data:

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the Township's financial position and operations.

#### <u>Investments</u>:

Investments are stated at cost.

#### Property Tax and Delinquent Taxes Receivable

Taxes are levied for the Township on December 1. The Township bills and collects its own property taxes. Property taxes not paid to the Township treasurer by the final due date in March are turned over to the County treasurer. The County purchases the delinquent taxes of the Township and normally remits the taxes to the Township the following year. The taxes paid by the county are included as revenue on the Township's books at the preceding March 31 date.

The 2005 Taxable valuation of the Township totaled \$108,447,780, on which ad valorem taxes levied consisted of 2.8537 mills for operating purposes and road maintenance. These amounts are recognized in the general fund.

#### NOTES TO FINANCIAL STATEMENTS

March 31, 2006

### SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Delinquent Taxes Receivable			
24	<u>TAX</u>	<u>PTAF</u>	<u>TOTAL</u>
2005 Tax Levy	\$309,072	\$28,739	\$337,811
2005 Taxes Collected	284,110	26,539	310,649
2005 Taxes Uncollected	24,962	2,200	27,162
Delinquent Taxes Receivable, April 1	31,483	2,245	33,728
Delinquent Taxes Collected	24,685	1,680	26,365
Taxes written off	6,798	565	<u>7,363</u>
Delinquent Taxes Receivable, March 31	<u>\$ 24,962</u>	\$ 2,200	<u>\$ 27,162</u>
Summary by Year of Levy 2005	<u>\$ 24,962</u>	<u>\$ 2,200</u>	<u>\$ 27,162</u>

#### **BALANCE SHEET--CASH AND INVESTMENTS**

Deposits are carried at cost. Deposits are in one financial institution in the name of Conway Township Treasurer. Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loan associations.

Investments can also be made in bonds, securities and other obligations of the United States, or an agency or instrumentality of the United States, which are guaranteed as to principal and interest by the United States, including securities issued by the Government National Mortgage Association; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the three highest classifications by not less than two standard rating services which mature not more than 270 days after the date of purchase and which involve no more than 50 percent of any one fund. Michigan law prohibits security in the form of collateral, surety bonds, or other forms for the deposit of public money. Attorney General's Opinion No. 6168 states that public funds may not be deposited in financial institutions located in states other than Michigan. The Township's deposits are in accordance with statutory authority.

### NOTES TO FINANCIAL STATEMENTS

March 31, 2006

### **BALANCE SHEET--CASH AND INVESTMENTS**

The Governmental Accounting Standards Board (GASB) Statement No. 3 risk disclosure for deposits at year end are as follows:

### **Deposits**

 Insured (FDIC)
 \$321,628

 Uninsured
 431,437

 Total Deposits
 \$753,065

At year end, the balance sheet carrying amount of deposits was \$753,065.

### Interfund Receivables and Payables

Interfund receivables and payables as of March 31, 2006 are as follows:

	<u>Receivables</u>	<u>Payables</u>
General Current Tax Collection	\$309,667 	\$ - <u>309,667</u>
<u>Totals</u>	<u>\$309,667</u>	<u>\$309,667</u>

# MANAGEMENT'S DISCUSSION AND ANALYSIS

#### March 31, 2006

### New Financial Reporting

Starting with fiscal year 2004-2005 the Township of Conway, Michigan (the "Township") has revised and improved its financial reporting document. These changes are a result of standards set by the Governmental Accounting Standards Board (GASB). The intent of these new standards is to provide citizens, taxpayers, customers, and investors with a better understanding of how the Township's money and other assets are managed.

The new standards set by GASB are intended to give the reader of this annual financial report a better understanding of the financial status of the Township. The new standards introduce accounting rules and systems that are common in the private sector. This report presents a much broader picture of the Township's financial status. Through this comprehensive reporting of assets and liabilities, the reader should have a greater understanding of the Township's financial health.

The discussion and analysis of the Township's financial performance provides an overview of the Township's financial activities for the fiscal year ended March 31, 2006. Please read it in conjunction with the Township's financial statements.

### Financial Highlights

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlights for the year ended March 31, 2006:

Property tax revenues increased approximately \$24,234 from the prior year. The increase is the net result of increasing valuations in the Township.

Total fund balances related to the Township's governmental funds increased by \$110,653.

### Using this Annual Report

This annual report consists of a series of financial statements. The statement of new assets and the statement of activities provide information about the activities of the Township of Conway as a whole and present a longer-term view of the Township's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing government services.

The fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending Fund financial statements also report the operations of the Township of Conway in more detail than the government-wide financial statements by providing information about the Township's most significant funds. The fiduciary fund statements provide financial information about activities for which the Township of Conway acts solely as a trustee or agent for the benefit of those outside the government.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

#### March 31, 2006

### Using this Annual Report (Cont'd)

The fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending Fund financial statements also report the operations of the Township of Conway in more detail than the government-wide financial statements by providing information about the Township's most significant funds. The fiduciary fund statements provide financial information about activities for which the Township of Conway acts solely as a trustee or agent for the benefit of those outside the government.

The following table shows the changes in net assets during the current year. Future reports will provide comparative data for the statement of activities. Comparative data is not required during the first year of reporting under requirements of GASB Statement No. 34.

#### Revenue

Program revenue:	
Charges for services	\$ 11,789
General revenue:	·
Property taxes	313,577
State shared revenue	190,311
Investment earnings	5,129
Other revenue	6,608
Total revenue	527,414
Program Expenses	
General government	121,234
Public safety	64,365
Public works	74,362
Health and welfare	2,280
Culture and recreation	10,572
Capital outlay	128,655
Total program expenses	401,468
Change in Net Assets	<u>\$125,946</u>

#### Governmental Activities

The Township's governmental revenues totaled \$527,414 with the greatest revenue source being property tax revenue. Property taxes make up approximately 59.5% percent of total governmental revenue. Over the past few years, state shared revenue and interest income have both declined.

The Township incurred expenses of \$401,468 during the year.

#### MANAGEMENT'S DISCUSSION AND ANALYSIS

March 31, 2006

### General Fund Budgetary Highlights

Over the course of the fiscal year, the Township board made necessary budget adjustments to fund unanticipated expenditures during the year. Most departments came in under budget at year end, an overall favorable variance approximately \$189,480 from budget.

### <u>Current Economic Factors</u>

Revenue sharing is the most significant budgetary concern at this time. The State of Michigan is experiencing significant budget problems, and as they look for solutions, revenue sharing continues to be under attack.

### Contacting the Township's Management

This financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Township's finances and demonstrate the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the Township Board.

GENERAL FUND

# BALANCE SHEET

March 31, 2006 and 2005

	3/31/06	3/31/05
Assets		
Cash in bank - checking	\$ 80,238.9	3 \$ 98,709.73
Cash in bank - savings and money market	355,485.5	1 249,352.63
Cash in bank - escrow	1,983.6	2 1,983.62
Delinquent taxes receivable	27,162.2	3 33,728.53
Interest receivable	250.0	0 310.00
Accounts receivable	31,067.0	0 28,849.00
Due from tax fund	309,666.7	9 282,267.27
Total Assets	\$ 805,854.0	8 \$ 695,200.78
<u>Liabilities</u>		
Performance deposits	\$ 1,983.6	2 \$ 1,983.62
Fund Balance:		
Unreserved	803,870.4	693,217.16
Total Liabilities and Fund Balance	\$ 805,854.0	8 \$ 695,200.78

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		3/31/06 Variance-					
			Favorable	3/31/05			
	Budget	Actual	(Unfavorable)	Actual			
Revenues							
Taxes:							
Current property taxes		\$ 309,072.18		\$ 286,894.60			
Property tax administration fee		28,738.80		26,682.40			
Total Taxes	\$ 281,705.94	337,810.98	\$ 56,105.04	313,577.00			
Licenses and permits:							
Permits and fees	8,000.00	4,865.00	(3,135.00)	6,435.00			
State grants:							
State shared revenue	180,000.00	190,170.25	10,170.25	190,311.04			
Charges for services:							
Collection fees		5,551.50		5,354.00			
Grave openings		1,200.00		, _			
Sale of cemetery lots		700.00		-			
Land division fees		955.00		-			
Sales - miscellaneous		129.50		-			
Total Charges for services	26,200.00	8,536.00	(17,664.00)	5,354.00			
Miscellaneous:							
Interest earned		11,255.89		5,126.59			
Rents and royalties		4,000.00		3,700.00			
Miscellaneous		2,624.21		2,889.00			
Total Miscellaneous	7,300.00	17,880.10	10,580.10	11,715.59			
Total Revenues	\$ 503,205.94	\$ 559,262.33	\$ 56,056.39	\$ 527,392.63			

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		3/31/06	Variance-	
			Favorable	3/31/05
	Budget	Actual	(Unfavorable)	Actual
			(0	
Expenditures				
Township board:				
Salaries		\$ 2,090.00		\$ 2,160.00
Office supplies and postage		481.85		333.00
Economic development donation		1,000.00		1,000.00
Printing and publishing		645.00		733.50
Membership and dues		2,000.04		1,739.71
Other		40.00	-	447.00
Total Township Board	\$ 15,000.	00 6,256.89	\$ 8,743.11	6,413.21
Supervisor:				
Salaries		12,512.50		13,000.00
Office supplies		41.38		-
Tax roll		3,119.50		1,385.20
Printing and publishing		-		490.11
Other		58.25	-	
Total Supervisor	18,500.	00 15,731.63	2,768.37	14,875.31
Elections:				
Salaries		1,128.00		1,758.00
Supplies		373.58		1,594.38
Printing and publishing		200.35	•	435.05
Total Election	2,000.	00 1,701.93	298.07	3,787.43
Forward	\$ 35,500.	00 \$ 23,690.45	\$ 11,809.55	\$ 25,075.95

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

	 3/31/06						
					Variance-	2 12 2 10 2	
	Budget		Actual		Favorable Infavorable)		3/31/05 Actual
	 Duaget		7 totuar	_(0	<u> </u>		Hotual
Forwarded	\$ 35,500.00	\$	23,690.45	\$	11,809.55	\$	25,075.95
Expenditures (cont'd)							
Assessor:							
Contracted services			23,400.00				18,900.00
Miscellaneous			-				131.24
Total Assessor	24,000.00		23,400.00		600.00		19,031.24
Attorney:							
Professional services	6,500.00		1,746.00		4,754.00		2,450.00
Audit:							
Professional services	-		2,500.00		(2,500.00)		2,000.00
Clerk:							
Salaries			18,730.00				16,940.00
Supplies and postage			772.34				1,111.88
Miscellaneous			-				75.06
Total Clerk	19,500.00		19,502.34		(2.34)		18,126.94
Board of Review:							
Salaries			1,395.00				840.00
Printing and publishing			68.00				88.37
Total Board of Review	 2,000.00		1,463.00		537.00		928.37
<u>Forward</u>	\$ 87,500.00	\$	72,301.79	\$	15,198.21	\$	67,612.50

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

	 	 3/31/06	Variance- Favorable	3/31/05
	 Budget	 Actual	nfavorable)	 Actual
<u>Forwarded</u>	\$ 87,500.00	\$ 72,301.79	\$ 15,198.21	\$ 67,612.50
Treasurer:		14 700 00		14,000.00
Salaries		14,700.00		1,839.0
Office supplies and postage		2,078.48		1,839.0
Other		 474.77		 134.7
Total Treasurer	19,000.00	17,253.25	1,746.75	15,993.7
Hall and grounds:				
Supplies		1,840.02		3,494.9
Cleaning services		1,250.00		-
Software support		1,996.45		510.0
Telephone		1,526.35		1,621.3
Utilities		7,125.49		5,487.9
Repairs and maintenance		 24,358.48		 2,359.1
Total Hall and Grounds	48,000.00	38,096.79	9,903.21	13,473.3
Cemetery:				
Contracted services	7,000.00	6,435.00	565.00	6,635.0
Fire:				10 (00 )
Contracted services	-	-	-	42,629.5
Planning and zoning				0.250.0
Salaries		7,320.00		8,350.0
Contracted services		6,839.45		13,870.4
Printing and publishing		 1,084.48		 614.4
Total Planning and Zoning	 25,000.00	 15,243.93	 9,756.07	 22,834.9
<u>Forward</u>	\$ 186,500.00	\$ 149,330.76	\$ 37,169.24	\$ 169,179.0

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		3/31/06		
	Budget	Actual	Variance- Favorable (Unfavorable)	3/31/05 Actual
Forwarded	\$ 186,500.00	\$ 149,330.76	\$ 37,169.24	\$ 169,179.04
Expenditures (cont'd)				
Drain at large:				
County drain tax	13,000.00	12,933.87	66.13	13,047.8
Highway and streets:				
Contracted services	400,000.00	248,088.39	151,911.61	61,314.0
Sanitation:				
Spring cleanup	3,000.00	2,427.00	573.00	2,280.0
Parks and recreation:				
Contribution	12,000.00	10,075.68	1,924.32	10,571.9
Other functions:				
Insurance and bonds		12,683.00		11,904.0
Employer's portion of FICA		4,337.63		4,516.0
Total Other Functions	14,000.00	17,020.63	(3,020.63)	16,420.0
Capital outlay:				
Hall furniture and sign		-		21,490.0
Townhall		3,143.20		107,164.7
Total Capital Outlay	4,000.00	3,143.20	856.80	128,654.8
Total Expenditures	\$ 632,500.00	\$ 443,019.53	\$ 189,480.47	\$ 401,467.7

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL

		3/31/06		
	Budget	Actual	Variance- Favorable (Unfavorable)	3/31/05 Actual
Excess (Deficiency) of Revenues over Expenditures	\$ (129,294.06)	\$ 116,242.80	\$ 245,536.86	\$ 125,924.85
Other Sources (Uses) Contribution from cemetery fund		59.27	59.27	20.81
Excess (Deficiency) of Revenues and Other Sources over Expenditures				
and other Uses	(129,294.06)	116,302.07	245,596.13	125,945.66
Fund Balance, April 1	693,217.16	693,217.16	-	542,249.50
Adjustments to opening balance		(5,648.77)	(5,648.77)	25,022.00
Fund Balance, March 31	\$ 563,923.10	\$ 803,870.46	\$ 239,947.36	\$ 693,217.16

# TOWNSHIP OF CONWAY IMPROVEMENT FUND

# BALANCE SHEET

March 31, 2006 and 2005

	3/31/06		3/31/05	
Assets Cash in bank - savings and money market Certificates of deposit	\$	- -	\$	- -
Total Assets	\$	-	\$	•
<u>Liabilities</u> Construction accounts payable	\$	-	\$	-
Fund balance Reserved for improvements		<u> </u>		-
Total Liabilities and Fund Balance	\$	-	\$	-

See accompanying notes to financial statements.

# TOWNSHIP OF CONWAY IMPROVEMENT FUND

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

Years Ended March 31, 2006 and 2005

		3/31/06		
Revenues Interest earned	\$	-	\$	69.27
Expenditures Townhall construction		-		11,546.17
Excess (Deficiency) of Revenues over Expenditures		-		(11,476.90)
Fund Balance, April 1		-		11,476.90
Fund Balance, March 31	<u>\$</u>	_	\$	_

# TOWNSHIP OF CONWAY IMPROVEMENT FUND

# STATEMENT OF CASH FLOWS

Years ended March 31, 2006 and 2005

	3/31	/06	3/31/05
Operating Activities  Excess (Deficiency) of revenues and other sources over expenditures  Adjustments to reconcile net income	\$	-	\$ (11,476.9
to cash provided by operating activities:  Changes in receivables and payables:  Accounts payable		-	(94,241.3
Net Cash Provided by (used in) Operating Activities		-	(105,718.2
Investing Activities (Increase) Decrease of certificates of deposit		_	94,173.7
Net Increase (Decrease in Cash)		-	(11,544.4
Cash at Beginning of Year		-	11,544.4
Cash at End of Year		-	\$ -

# TOWNSHIP OF CONWAY FIDUCIARY FUNDS

# COMBINING BALANCE SHEET

March 31, 2006 and 2005

	Cemetery		Agency		Totals			
	T	rust Fund		Funds	3/31/06			3/31/05
Assets Cash Certificates of deposit	\$	3,690.35 2,000.00	\$	309,666.79	\$	313,357.14 2,000.00	\$	285,441.95 2,000.00
Interest receivable		1.00		_		1.00		1.00
Total Assets		5,691.35		309,666.79	\$	315,358.14	\$	287,442.95
<u>Liabilities</u>								
Due to general fund	\$	-	\$	309,666.79	\$	309,666.79	\$	282,267.27
Due to other governmental units				-	_			
Total Liabilities		-		309,666.79		309,666.79		282,267.27
Fund Balances Reserved for perpetual care		5,691.35	***************************************	-		5,691.35		5,175.68
Total Liabilities and Fund Equity		5,691.35	\$	309,666.79	\$	315,358.14		287,442.95

# TOWNSHIP OF CONWAY CEMETERY TRUST FUND

# **BALANCE SHEET**

# March 31, 2006 and 2005

	:	3/31/06		3/31/05	
Cash in bank - savings Certificates of deposit Interest receivable	<b>\$</b>	3,690.35 2,000.00 1.00	\$	3,174.68 2,000.00 1.00	
Total Assets	\$	5,691.35	<u>\$</u>	5,175.68	
Fund Balance Reserved	\$	5,691.35	\$	5,175.68	

# TOWNSHIP OF CONWAY CEMETERY TRUST FUND

# STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE

Years Ended March 31, 2006 and 2005

	3/31/	706 3/31/05
Operating Revenues Interest earned Perpetual care - lot sales		74.94 \$ 30.11
Total Operating Revenues	5	374.94 30.11
Other Uses Transfer to general fund		59.27 20.81
Net Income	5	9.30
Fund Balance, April 1	5,1	75.68 5,166.38
Fund Balance, March 31	\$ 5,6	91.35 \$ 5,175.68

# TOWNSHIP OF CONWAY CEMETERY TRUST FUND

### STATEMENT OF CASH FLOWS

Years ended March 31, 2006 and 2005

	3/31/06	3/31/05
Operating Activities  Net income  Adjustments to reconcile net income to  cash provided by operating activities:	\$ 515.67	\$ 9.30
Changes in receivables and payables: Interest	 	 4.00
Net Cash Provided by Operating Activities	515.67	13.30
Investing Activities Certificates of deposit cashed	 <u></u>	 150.00
Net Increase in Cash	515.67	163.30
Cash at Beginning of Year	 3,174.68	3,011.38
Cash at End of Year	\$ 3,690.35	 3,174.68

# STATEMENT OF CHANGES IN ASSETS AND LIABILITIES - AGENCY FUND

Year Ended March 31, 2006

	Balance 4/1/05	Additions	Deductions	Balance 3/31/06
Current Tax Collection Fund				
Assets: Cash	\$ 282,267.2	\$2,725,745.15	\$2,698,345.63	\$ 309,666.79
Liabilities:	<u>.                                      </u>			
Due to State	\$ -	\$ 611,994.82	\$ 611,994.82	\$ -
Due to county	· -	428,078.03	428,078.03	-
Due to schools	-	1,197,567.94	1,197,567.94	-
Due to General Fund	282,267.27	7 344,304.49	316,904.97	309,666.79
Due to library		37,312.77	37,312.77	
Due to fire authority		106,487.10	106,487.10	•
Total Liabilities	\$ 282,267.27	\$2,725,745.15	\$2,698,345.63	\$ 309,666.79

# TOWNSHIP OF CONWAY CURRENT TAX COLLECTION FUND

# STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS

Year Ended March 31, 2006

······································		\$ 282,267.2
Receipts		
Current property taxes	\$2,668,086.20	
Tax administration fees	26,538.28	
Delinquent personal property taxes	1,402.30	
Delinquent real property taxes	26,241.40	
Interest earned on investments	650.00	
Dog licenses	1,697.00	
Interest on summer taxes	1,129.97	
	1,129.9/	
Total Receipts		2,725,745.15
Total Receipts and Balance, April 1		3,008,012.42
<u>Disbursements</u>		
State of Michigan	(11.004.00	
Livingston County	611,994.82	
Fowlerville Schools	428,078.03	
Morrice Schools	883,071.22	
Webberville Schools	7,266.45	
Byron Schools	35,120.57	
Ingham Intermediate Schools	4,619.88	
Livingston Intermediate Schools	21,037.50	
Shiawassee Intermediate Schools	215,194.21	
Lansing Community College	17,875.39	
General Fund	13,382.72	
Fowlerville District Library	316,904.97	
Fowlerville Fire Authority	37,312.77	
· · · · · · · · · · · · · · · · · · ·	106,487.10	
Total Disbursements		2,698,345.63
Balance, March 31	<del>-</del>	\$ 309,666.79

See accompanying notes to financial statements.